Your photos or digital images must be:

* in color
* Taken within the last 6 months to reflect your current appearance.
* Make sure the photo presents the full head from the top of the hair to the bottom of the chin.
* Taken in front of a plain white background and with no edge frame.
* 2 inches in size and no less than 320\*240 pixels and photo size is between 100-500 KB.
* Height-width ratio is 4:3
* In JPEG (.jpg) file format.

